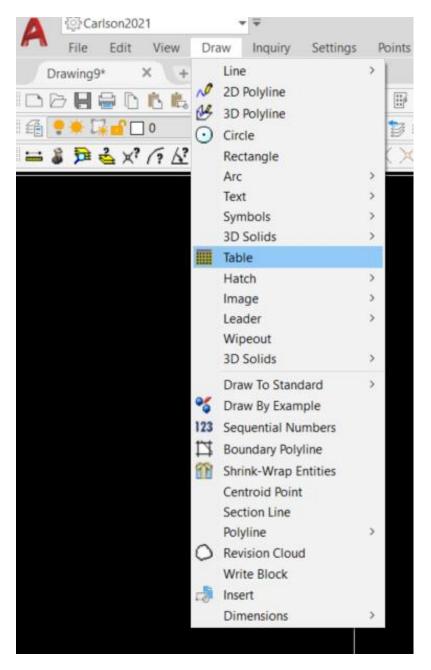


To add a Table to a drawing go to drop down menu '**Draw**' then '**Table**' or alternately type into the command bar 'csv2tbl'



The following screen should appear

♦ Draw Table × Choose data source:   Input Data File Manual Input Cancel			
	\land Draw Table		×
Input Data File Manual Input Cancel	Choose data source:		
	Input Data File	Manual Input	Cancel

Select 'Input Data File' and browse to where the Table is that needs to be inserted into the drawing.



\land Input Da	a File - (csv;txt;asc;xls;xlsx)			_		×
Folder	C:\Users\Gareth\Desktop\Carlson knowledge\Add excel spread	d sheet to drawing\	-	🔃 📝 🔍 🌶 😭		
File Name	Storage embankment heights.xlsx		Browse	Subfolders		
Current Folde	rFiles					2
File name	bankment heights xlsx	Size Date 10.753 14/05/2			6	2
Recent Files				Data Preview File contains non-ASCII characters. No prev	iew is availa	łDł
File name	Folder	Size Date				
Open	Cancel Help					

송 Draw Tabl	le		×
Sheet Name	Storage Embankment	Heights	Select
First line of fi	le is table title		
Use Header	s for column width		
Total include	ed on last line of file		
Link Table to	File		
OK	Cancel	Help	

In this case 'Storage Embankment Heights' is the sheet selected from the a Excel file.



Next select a location for the table in the drawing and once done then the following screen will appear. This is where options on the style and look of the table need to be made, a title for the table can also be added. This style may take several attempts to get right but once it is correct it can be saved and then loaded in other drawings.

Table Optio	ns					– 🗆 X
Field Name	Width	Wrap	Scale	Alignment	Text Style	Edit
CH-000 DESIGN		No No	0.01		STANDARD STANDARD	Edit All
WAE		No	0.01		STANDARD	
						Import
						Export
Title Str	orage embanl	kment Heid	hts			1
Background Co	-	anonarioig		ble Layer		1
✓ Title	Red (1)			PORTTABLE	113	
Totals				dLayer		
Header			_	PORTTABLE		
Data			Tat	ble Color Ye	ellow (2)	
				Draw Grid Lines	Grid Color	White (7)
0-10-1			_			
Sort Column	None		Sort Directi	on Ascending	<ul> <li>Insertion</li> </ul>	
Header Scale	0.010	leader Styl	e STA	NDARD	. Header Alignme	nt Center 💌
Title Scale	0.010 1	ïitle Style	STA	NDARD	. Title Alignment	Center 💌
Display Head	ler Dis	play Totals	;	uto Split Table	Maximum Data Ro	ws 50
	ОК	Cance	I	Help	Load	Save



## This Excel spread sheet (left) will look like this in the drawing (right)

	<b>.</b> 5 ° 7	~ Ŧ			
F	File Home	Insert	Page Lay	out Formulas	Da
ľ	Cut		Calibri	• 11 •	A <sup>*</sup>
P	aste 💉 Forma	t Painter	в <i>I</i> <u>U</u>	-   🗄 -   🕭 -	A
	Clipboard	L2		Font	
J3	• 0	: ×	$\sqrt{-f_x}$		
	А	В	с	D E	
1	CH-000	DESIGN	WAE		
2	O/S Toe	206.70	206.75		
3	C/L Bank	211.00	211.03		
4	I/S Toe	206.00	206.03		
5	Floor	204.75	204.74		
6	Width	48m	48.002		
7	CH-010				
8	O/S Toe	205.60	205.63		
9	C/L Bank	210.00	210.05		
10	I/S Toe	205.95	205.98		
11	Floor	204.70	204.74		
12	Width	48m	48.003		
13	CH-020				
14	O/S Toe	205.00	205.02		
15	C/L Bank	209.95	209.96		
16	I/S Toe	205.90	205.88		
17	Floor	204.65	204.63		
18	Width	48m	48.001		
19	CH-020				
20	O/S Toe	206.70	206.75		
21	C/L Bank	211.00	211.01		
22	I/S Toe	206.00	206.01		
23	Floor	204.75	204.74		
24	Width	48m	48.002		
25					

Storage en	nbankment	Heights
CH-000	DESIGN	WAE
O/S Toe	206.70	206.75
C/L Bank	211.00	211.03
I/S Toe	206.00	206.03
Floor	204.75	204.74
Width	48m	48.002
CH-010		
O/S Toe	205.60	205.63
C/L Bank	210.00	210.05
I/S Toe	205.95	205.98
Floor	204.70	204.74
Width	48m	48.003
CH-020		
O/S Toe	205.00	205.02
C/L Bank	209.95	209.96
I/S Toe	205.90	205.88
Floor	204.65	204.63
Width	48m	48.001
CH-020		
O/S Toe	206.70	206.75
C/L Bank	211.00	211.01
I/S Toe	206.00	206.01
Floor	204.75	204.74
Width	48m	48.002

Double clicking on the table in the drawing will allow amendments to be made to both the table contents and the look of the table via 'Edit Properties'

Storage em			4	🕨 Tak	ble Editor	r		
CH-000						Α	В	0
O/S Toe		206.75		1	CH-000		DESIGN	WAE
C/L Bank		211.03			O/S Toe		206.70	206.75
I/S Toe	206.00	206.03		3 (	C/L Bar	nk 2	211.00	211.03
Floor	204.75	204.74		4 I	I/S Toe		206.00	206.03
Width	48m	48.002		5 F	Floor		204.75	204.74
CH-010				6 ۱	Width	4	48m	48.002
O/S Toe	205.60	205.63		7 (	CH-010			
C/L Bank	210.00	210.05		8 (	O/S Toe	e i	205.60	205.63
I/S Toe		205.98		9 (	C/L Bar	nk i	210.00	210.05
Floor		204.74	1	10 I	I/S Toe	1	205.95	205.98
Width	48m	48.003	1	11 F	Floor	1	204.70	204.74
CH-020	40111	40.000	1	12	Width	4	48m	48.003
O/S Toe	205.00	205.02	1	13 (	CH-020			
C/L Bank					O/S Toe		205.00	205.02
		209.96	1	15 (	C/L Bar	nk i	209.95	209.96
I/S Toe		205.88			I/S Toe		205.90	205.88
Floor		204.63			Floor		204.65	204.63
Width	48m	48.001		Add	Row .	Insert Row	Delete Row	Report
CH-020	000 70	000 75						
O/S Toe		206.75		Add C	Column	Insert Column	Delete Column	Edit Properties
C/L Bank		211.01		0	ж	Cancel	Export	Help
I/S Toe		206.01						
Floor	204.75	204.74						
Width	48m	48.002						